

Attend the speech contest and report the winners, report the awards that are given out to which clubs and councils.

Always be present at least 10 minutes prior to each session.

Members:

Come and support your officers of region, your speech contestant and be educated at a higher level than club or council.

Be aware of the Conference Rules: #1 Registration that states the following:

1a. A registration fee shall be paid by all ITC members in attendance including only attendance at the speech contest. The Speech Contest is considered a training session.

All attendees to the speech contest will need to have a registration badge in order to attend the speech contest. That means if you only want to come to the speech contest and not the rest of the conference, you will need to pay the registration fee and obtain a badge in order to attend. We hope that you will come to the educational sessions as well.

Looking forward to seeing you all at the conference.

CONFERENCE PROTOCOL INFORMATION

The practice in proper protocol is important in organizing a conference meeting and giving honor to dignitaries, guests, ITC officers, and committee chairman of region. The protocol committee will prepare a protocol booklet that will give information on seating at the head table or honor tables and where and when individuals need to be at special processions or receiving lines.

The protocol booklet will be available at the Registration table. The Sierra Pacific Region Board of Directors, ITC Official Visitor, conference coordinators, properties chairman, program chairman and those committee chairman that need one will be given a protocol booklet. During the Business Sessions, club Delegates will be seated in front of the head table. Be aware at each event to look for protocol signs that reserve special honors table for certain members.

During Business Sessions, the dress will be business attire. The dress for the Friday Evening Speech Contest Dinner will be after "6" attire with sports jacket for men. The Saturday Installation Dinner attire is semi-formal or after "6" attire with suit and tie for men.

All attendees should wear their conference name badge to every function. If a member wishes to wear ITC pins to the conference, they should be worn on the left side of the wearer at the same height as the name badge, if appropriate. If more than one pin is worn, it is recommended they be worn on a ribbon.

Pam Montague
SPR President